

Somersworth Summer Fest
Saturday, June 10th, 2023 12:00pm-4:00pm
Crafter Application

Application Deadline is Friday March 31st, 2023, or while space is available

Date	
Business Name	
Contact Name	
Mailing Address (Street, City, State, Zip)	
Email	
Phone	
Website	

Check Here	Category <small>Vendor type and rate will be at the discretion of TFCC and the Events Committee</small>	Early Bird Fee <small>(If received by March 15th, 2023)</small>	Standard Fee
	Handcrafter or Artisan Handmade items created by applicant	\$100 Free for Falls Chamber Members	\$150 Free for Falls Chamber Members
	Food Crafter Handmade, prepackaged food not meant for on-the-spot consumption	\$100 Free for Falls Chamber Members	\$150 Free for Falls Chamber Members
	TOTAL FEE		\$ _____

Provide a short description of what will be offered at your booth:

Make checks payable to The Falls Chamber of Commerce

Send all required items to:

The Falls Chamber of Commerce
 472 High Street, Unit 308, Somersworth, NH 03878

Questions? Call 603-749-7175 or email info@thefallschamber.com

Signature needed on 2nd Page

Please initial each item to confirm you have read and understand

Vendor Registration Policy

_____ **Payment must be received with application.** Vendor spaces are not final until a completed registration form, payment, and **insurance coverage** are received.

_____ **All vendors must submit a valid Certificate of Insurance and name The Falls Chamber of Commerce “Additional Insured.” No exceptions!** Certificates must show a liability limit of \$1,000,000 per occurrence. You can request this addition to your current liability insurance provider.

_____ No rain date is scheduled. **This is a rain or shine event. There will be NO REFUNDS for this event for any reason.**

_____ **Final booth placement will be assigned two weeks prior to the Somersworth Summer Fest.** All requested booth spaces will be considered, but there are no guarantees of location. Confirmation e-mails including booth assignments and instructions will be provided by email and not later than one week prior to the event.

_____ **Vendor type and rate will be at the discretion of The Falls Chamber of Commerce**

Vendor Rules and Regulations

Note: All times listed below are subject to change based on the final format of the event

_____ All items related to vendor spaces must remain stationary throughout the event. **No “roaming” or “canvassing” is allowed.** Any violation of this will result in exclusion from next year’s event.

_____ Applicants are responsible for providing their own tent, tables, chairs, canopies, etc. **All tents and canopies must be properly secured and anchored.**

_____ **Generators, heating devices and open flames** are only allowed in the designated fenced event space.

_____ **No spray foam, silly string, confetti, noisemakers, toy guns, swords, knives, etc. are allowed.** Items in violation of this rule will be removed by The Falls Chamber of Commerce.

_____ **Confirmed vendors may begin booth set-up** no earlier than 10:00 am, the morning of the event. Booth set-up must be completed and all vehicles off the street by 11:30 am. Vendors arriving after 10:00 am forfeit their booth and will not be permitted to set up during the event.

_____ **Vendor booths must remain open and staffed until 4 pm.** Any vendor breaking down before 4 pm or not packed up and off the street by **5:30 pm** will be excluded from next year’s event.

_____ **No guarantees** made with regard to product or industry exclusivity.

_____ **Gambling and games of chance are prohibited.** Raffles are allowed, but should be noted on application with type of raffle, date of drawing and contact person for any questions.

_____ **Booth areas must be kept tidy. Vendors must dispose of ALL trash and debris generated by their booths.** Failure to collect, remove, and dispose of all trash off-site will result in exclusion from next year’s event.

_____ Vendors will be given a **10’x10’** space. **Vendors are prohibited from leaving this space to solicit**

_____	_____	_____
Signature of Applicant	Name (Please Print)	Date

